



***Without the time, energy and commitment of volunteers, grassroots netball simply would not happen.***

## **REGIONAL TREASURER – ROLE SUMMARY OVERSEE THE FINANCE OF THE REGION**

### **Key Tasks:**

- Chair the Finance Technical Support Group (TSG).
- Oversee and monitor the management of the Region's finances, with the support of the Finance TSG.
- Attend Regional Management Board (RMB) meetings, or send a finance representative, and report on the Region's financial position.
- Liaise and support all other Regional TSGs in financial matters to manage budgets in accordance with the Regional Plan.
- Safeguard the assets of the London & South East Regional Netball Association by preventing fraud and potential mistakes.
- Keep financial records in accordance with the Constitution and Sport England's Sports Code of Governance Tier 1.
- Prepare Annual Accounts in accordance with the Constitution and Sport England's Sports Code of Governance Tier 1.
- Voting member on the RMB.

### **Desirable knowledge & skills:**

- Good organisation and delegation skills.
- Ability to produce and manage budgets.
- Ability to be flexible and work with volunteers from diverse backgrounds to build and maintain effective working relationships.
- Ability to control meetings effectively.
- Confident user of technology with access to a computer, email and phone.

