**ESSEX METROPOLITAN NETBALL ASSOCIATION**

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**Nomination form for elected members of the Executive Committee**

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| Position: Communications Secretary |  |
| Responsibilities:  Manage all social media channels (Facebook & Twitter) including creating and posting engaging content & news and responding to followers  Maintain and update the Essex Met website  Support NDO and members of the Exec Committee to drive awareness & interest in the County’s activities  Support clubs & wider netball community by liaising / posting / sharing and responding to their news & activities  All members of the Executive Committee have a collaborative responsibility to support the Covid 19 Officer in organising the County’s Leagues, tournaments and other netball-related activities | Competencies/Skills:  **Required**  Able to attend monthly Executive Committee meetings, annual AGM & quarterly Communications Technical Support Group meeting  Proficiency with email, Word & Excel  Strong organisational skills  Keen interest in netball  **Recommended**  Experience of and interest in social media |
|  |  |
| Name of nominee: |  |
| \*England Netball ID: | Address: |
| Telephone number: | Email address: |
| Signature: | Date: |
|  |  |
| Proposed by: | Seconded by: |
| England Netball ID: | England Netball ID: |
| Signature: | Signature: |
| Date: | Date |

Essex Metropolitan welcomes volunteers from all backgrounds, ages\*\*, cultures, faiths and abilities. We are flexible and will do what we can to ensure volunteering can fit around busy lifestyles. Please note this is a volunteer role and the role description above does not form part of any contract of employment.

**\*Membership** - All individuals volunteering need to hold a minimum level of EN social and supporting membership (if not already a full member).

\*\*Individuals must be a minimum of 18 years old.

The nominee should attach a typed statement of up to 500 words, describing what skills and experience the nominee will bring to the role. Please email the typed statement and the completed form to the Essex Metropolitan General Secretary (email karenjmiller92@gmail.com) by 22 May 2025.